



CAC AmeriCorps

Position Description

Community Specialist



Dates of Service: August 5th, 2019 – August 4th, 2020

Partner: Nourish Knoxville

Location of Service: 201 Ogle Ave., Knoxville TN 37920

Supervisor: Charlotte Tolley, Executive Director

About CAC AmeriCorps:

Established in 1994, CAC AmeriCorps is a national service program that combines elements of traditional conservation practice with community action that informs our work and places it in the broader context of the region. CAC AmeriCorps members serve to improve public lands, streams and greenways, educate the public, meet immediate human needs, eliminate barriers to employment, contribute to healthier lifestyles, and build volunteer capacity to enhance the ability of our partners to get things done. We are committed to human and environmental justice in our communities through enduring acts of service.

About Nourish Knoxville: <https://www.nourishknoxville.org/>

The goal of Nourish Knoxville is to cultivate healthy communities by supporting a relationship between local farmers, producers, and the public, and this objective is pursued in many ways. In addition to publishing the East Tennessee Local Food Guide, Nourish Knoxville organizes the city's biggest farmers' market, manages the use of SNAP benefits and the Double Up Food Bucks program at our markets, provides educational activities and spending power to children through its Power of Produce (PoP) Club, and hosts fundraising events, such as the [Winter Warmer](#) and the [Tomato Jam](#).

Position Summary:

The objective of the AmeriCorps VISTA Member is to increase capacity of food projects, including farmers' markets, SNAP doubling programs, and educational programming, that will improve availability and access to fresh produce, increase the capacity of local farms, increase farm viability, and increase education around local foods in East Tennessee. Activities are to include creating a sustainable volunteer program for all aspects of the organization, increasing participation in the Winter Farmers' Market and the Power of Produce Clubs, increasing visibility and capacity of Nourish Knoxville through outreach and marketing, expanding Power of Produce Clubs to other farmers' markets in Knox County, and expanding the Double Up Food Bucks program (SNAP doubling at farmers' markets).

This position will provide the member with an opportunity to develop and execute procedures for public outreach and communication, increase aptitude in strategic planning and steps for implementation, gain skills in fundraising, and gain experience in community organization and advocacy.

Minimum Qualifications:

Education:

- University Degree, preferably in the humanities or social sciences

Position Requirements:

- Proficiency with Microsoft Office products
- Strong skills in data collection and management
- Excellent public speaking abilities
- Ability to work with diverse populations

Member Benefits Include:

- A modest living allowance of \$12,277.72, or, \$472.22 bi-weekly (pre-tax), paid over 52 weeks
- Choice of an Education Award of \$6,095, that can be applied to student loans and/or future education expenses, or an End-of-Service Cash Stipend of \$1,800
- A one year End-of-Service Non-Competitive Eligibility for employment in the federal government.
- Healthcare benefits
- Child Care Reimbursement
- May be eligible for Supplemental Nutrition Assistance Program (SNAP). In-house SNAP benefits specialist available to provide assistance in determining eligibility
- May be eligible for utility bill assistance. In house specialists are available to provide assistance with determining eligibility
- Staff assistance with identifying housing. Housing, inclusive of utilities, is generally between \$300-\$450 in a shared house/apartment scenario
- Professional development and networking opportunities
- Click [HERE](#) to see full list of AmeriCorps VISTA benefits

Equity and Inclusion:

The Knoxville-Knox County Community Action Committee (CAC) is an Equal Opportunity Employer and will take action to ensure that employees are treated equally without regard to race, color, national origin, sex, age, handicap, cultural or religious convictions. CAC AmeriCorps provides reasonable accommodations to applicants and employees. Applicants with disabilities may request reasonable accommodation at any point in the employment process.



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