



## CAC AmeriCorps

*Position Description*

### Urban Forestry Technician



**Dates of Service:** August 5<sup>th</sup>, 2019 – June 26<sup>th</sup>, 2020

**Partner:** City of Knoxville, Tennessee

**Location of Service:** City of Knoxville  
3131 Morris Avenue, Knoxville, TN, 37909

**Supervisor:** City of Knoxville Urban Forester

#### **About CAC AmeriCorps:**

Established in 1994, CAC AmeriCorps is a national service program that combines elements of traditional conservation practice with community action that informs our work and places it in the broader context of the region. CAC AmeriCorps members serve to improve public lands, streams and greenways, educate the public, meet immediate human needs, eliminate barriers to employment, contribute to healthier lifestyles, and build volunteer capacity to enhance the ability of our partners to get things done. We are committed to human and environmental justice in our communities through enduring acts of service.

#### **Position Summary:**

The City of Knoxville's Public Service Department houses a new municipal sector called the Urban Forestry Division. It was created in December of 2013 in order to develop a modern, progressive forestry program within the City. The Urban Forestry Division is responsible for the protection and maintenance of public trees and urban forest resources, as it upholds and implements the Tree Protection Ordinance and other applicable arboreal regulations.

This opportunity will provide the member with an opportunity to become very familiar with the field of Arboriculture and Urban Forestry. Job duties will likely coincide with the following management objectives for the City of Knoxville:

- Oversee the proper maintenance of public trees in order to maintain a healthy and safe urban forest
- Investigate potential hazardous tree situations and provide proper mitigation for non-compliant conditions regarding dangerous trees
- Planning and overseeing proper planting of public trees in order to expand healthy urban forest canopy cover
- Oversee compliance to the Tree Protection Ordinance

- Collaborate and provide information, training, and professional advice to developers, contractors, city management and employees on tree related issues and projects
- Develop and implement programs and education events to promote proper planting and maintenance on private property
- Develop and implement a cyclical pruning and maintenance program in order to routinely perform the necessary care for trees

### **Essential Functions of Position**

1. Will assist in planning and execution of urban tree planting projects throughout the City of Knoxville and communicating with the public by various means on upcoming planting dates. Will assist in up keeping records from various planting projects within the City tree inventory.
2. Will assist in overseeing the City's planting bed and tree nursery and other plant material that will be used for upcoming planting projects.
3. Will assist the Urban Forester and other community partners in planning and coordinating volunteer workdays and planting projects for the City of Knoxville. Will assist in the supervision of volunteers, coordinating supplies and equipment, and engaging community organizations to participate in planting activities.
4. Assist the Urban Forester and city crews in the upkeep and maintenance such as pruning and watering of young trees planted from various planting projects.
5. Coordinate invasive species removal projects with City staff, contractors, and volunteers and update management plans as needed.
6. Assist urban forester in education and outreach programs on proper tree maintenance and urban forestry programs.
7. Assist in the upkeep and maintenance of greenways and trails as it pertains to tree maintenance along these different transportation corridors.

### **Minimum Qualifications:**

- High School Diploma or Equivalent
- Class D Driver's License

### **Preferred Requirements**

- Education or experience in Forestry, Horticulture, Biology, geology, or other environmental studies
- Ability to work safely and independently as a crew member
- Applicants should be self-motivated, flexible, and comfortable in working with the public/volunteers

**Member Benefits Include:**

- A modest living allowance of \$14,000, or, \$595.74 bi-weekly (pre-tax), paid over 47 weeks.
- Education Award of \$6,095 that can be applied to student loans and/or future education expenses.
- Health insurance is available for members who are not already covered independently or by a parent.
- Worker's Compensation
- Child Care Reimbursement
- May be eligible for Supplemental Nutrition Assistance Program (SNAP). In-house SNAP benefits specialist available to provide assistance in determining eligibility.
- May be eligible for utility bill assistance. In house specialists available to provide assistance with determining eligibility.
- Staff assistance with identifying housing. Housing, inclusive of utilities, is generally between \$300-\$450 in a share house/apartment scenario.
- Professional development and networking opportunities.

**Equity and Inclusion:**

The Knoxville-Knox County Community Action Committee (CAC) is an Equal Opportunity Employer and will take action to ensure that employees are treated equally without regard to race, color, national origin, sex, age, handicap, cultural or religious convictions. CAC AmeriCorps provides reasonable accommodations to applicants and employees. Applicants with disabilities may request reasonable accommodation at any point in the employment process.

