



Knoxville CAC AmeriCorps
Sevier Solid Waste, Inc.
Compost Coordinator
Service Description

Community Site Supervisor

Laura Howard, EHS Director

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Mission: To reduce the amount of waste going into a Class I landfill through compost and recycling.



Service Position Summary

The primary goal of the Compost Coordinator is to seek new public lands and establish relationships for new applications of compost in and within a fifty mile radius of Sevier Solid Waste, Inc. The responsibilities include, but are not limited to:

- Establish a relationship with storm water groups to promote the use of compost for alternative solutions for erosion control
- Establish relationships with Managers from various City and County Parks and Recreation teams; State Parks; Tennessee Valley Authority; and the Great Smoky Mountain National Park
- Establish a relationship with TDOT for compost to be used for roadway construction and stabilization and stream bank mitigation projects
- Establish relationships with local farmers to understand first-hand the benefits and results of SSWI's compost
- Identify public lands to spread compost including parks, roadways, shorelines, and public spaces
- Serve as a liaison between SSWI and organizations for the coordination of delivery of compost
- Research other City, County and State organization's compost applications as it relates to erosion control and their respective department of transportation
- Research and understand specifications set by Tennessee's Department of Transportation and Environmental and Conservation for stabilization and erosion control

Education, Skills & Abilities Required

- Passion for the mission of Sevier Solid Waste Inc.
- Enthusiastic and positive attitude
- Willingness to learn and ask questions
- Ability to effectively speak in public: poised, professional, persuasive and articulate
- Ability to write effectively
- Computer experience, including Microsoft Office word processing, database and spreadsheet
- Must have reliable transportation. Mileage will be reimbursed at the federal rate (excludes transportation to and from work and personal use) when a Sevier Solid Waste vehicle is not available for use

Essential Job Functions Required to Perform the Job

- Able to operate a motor vehicle
- Able to correctly lift a minimum of 25 pounds
- Able to maintain stamina in all weather conditions: direct sun, rain, wind, high/low humidity
- Able to bend, twist, stoop, kneel for continuous periods
- Able to analyze and remember information
- Able to display leadership qualities by being: patient, kind, humble, respectful, selfless, forgiving, honest and committed
- Able to speak, read and write English
- Able to sit and/or stand for long/short periods
- Able to maintain good, personal hygiene
- Able to conduct self in utmost professional manner at all times representing KSB
- Able to have manual dexterity necessary to complete all job duties
- Able to work cooperatively with others
- Able to maintain dependable work attendance including evenings and weekends for special events
- Able to remain calm in highly stressful, hectic environment
- Able to be flexible and handle changes in priorities
- Able to prioritize tasks and complete assignments on time
- Able to report to work on time without being under the influence or smelling of alcohol or drugs
- Able to successfully pass a background check and a pre-employment drug test
- Able to be attentive, speak clearly, see near and far and hear
- Able to have good motor skills
- Able to make sound decisions